

January 20<sup>th</sup>, 2010

Minutes of the Regular Meeting of the Council of the Town of Preeceville held on Wednesday, January 20<sup>th</sup>, 2010 in the Preeceville Town Office Council Chambers, Preeceville, Saskatchewan.

In Attendance: Mayor - Garth Harris  
Councillors - Ralph Ager  
- Sheldon Nelson  
- Johnny Petryshyn  
- Jim Ward  
- Derrick Wiwcharuk  
- Brian Yates  
Administrator - Lorelei Karcha

Mayor Garth Harris called the meeting to order at 7:00 pm.

Agenda	003-10	Yates/Wiwcharuk: That the agenda as added to and deleted from be approved.	CARRIED.
Minutes	004-10	Petryshyn/Wiwcharuk: That the minutes of the last regular meeting of Council held on Wednesday, December 9 <sup>th</sup> , 2009 be approved.	CARRIED.
	005-10	Yates/Wiwcharuk: That the minutes of the special meeting of Council held on Wednesday, January 13 <sup>th</sup> , 2010 be approved.	CARRIED.
Construction Quotes	006-10	Wiwcharuk/Yates: That the quote received from SaskPower to install a distribution line and street lights for the residential lot development project be approved as follows: Distribution line to service seven lots on Block 49 – \$10,739.50 plus GST; Six street lights installed on wood poles along Block 49 - \$8,998.00 plus GST and Three street lights installed on wooden poles along Block 48 - \$5,890.00 plus GST.	CARRIED.
Concept Plan	007-10	Ward/Petryshyn: That the revised Concept Plan No. 7 provided by Epec Consulting (Sask) Ltd. for the commercial/industrial development of Parcel T be approved and further that Concept Plan No. 7 be submitted to Altus Geomatics of Yorkton, Saskatchewan to begin the legal subdividing of Lots 1 to 9, the Co-op lots (2), and Lots G to K at an estimated cost of \$11,575.00.	CARRIED
Hostel	008-10	Yates/Wiwcharuk: That it be acknowledged that P. Machibroda Engineering Ltd. has completed the Phase I Environmental Site Assessment of the Lions Hostel Facilities and it was determined that the property has a low environmental hazard potential and further investigation such as a Phase II Environmental Site Assessment is not necessary at this time; and further that the assessment results be provided to the parties interested in obtaining the facilities as well each interested party be asked to submit a detailed business plan proposal for the facility by March 5 <sup>th</sup> , 2010.	CARRIED.
Fire Extinguishers	009-10	Ager/Petryshyn: That the quote provided by Humboldt Fire Extinguisher Service of Humboldt, Saskatchewan to upgrade and replace the fire extinguishers in all of the Town owned buildings and equipment at an estimated price of \$2,709.95 plus taxes be approved and further that the Town's fire extinguishers be inspected yearly by a qualified inspector.	CARRIED.
Tax Enforcement	010-10	Ward/Yates: That the proposal received from the property owner of Lot 3, Block 3, Plan Z4664 to pay \$500 per month, commencing in February of 2010, towards his tax arrears until taxes are paid in full be accepted and therefore tax enforcement proceedings be stayed, and further that the property owner be informed that should any payments be missed or not clear the bank, tax enforcement proceedings may be recommenced with no further notice to the property owner.	CARRIED.

January 20<sup>th</sup>, 2010

- 011-10 Wiwcharuk/Ager: That the proposal received from the property owner of Lot 13, Block 27, Plan BV3924 and Lot 33, Block 27 Plan 101744108 to pay \$100 per month, commencing in January of 2010, towards her tax arrears for the next five to eight months be rejected as a minimum payment of \$300 per month would be required to clear up the arrears owing in an acceptable time frame, and further that the property owner be informed that monthly payments of at least \$300 per month must commence by February 28<sup>th</sup>, 2010 or tax enforcement proceedings may be recommenced with no further notice to the property owner. CARRIED.
- SUMA Convention 012-10 Ager/Ward: That the two official voting delegates to the Saskatchewan Urban Municipalities Association Convention from January 31<sup>st</sup> to February 3<sup>rd</sup>, 2010 be Councillor – Johnny Petryshyn and Councillor – Brian Yates. CARRIED.
- Regional Waste Management 013-10 Petryshyn/Yates: That the balance of the Town’s 2009 membership fee in the Parkland Regional Waste Management Authority in the amount of \$5,775.00 be paid. CARRIED.
- 014-10 Wiwcharuk/Ward: That it be acknowledged that the Town of Preeceville retracted their withdrawal notice effective December 31<sup>st</sup>, 2009 in the Parkland Regional Waste Management Authority; and further, that another one-year notice of withdrawal from the Authority on December 31<sup>st</sup>, 2010 be given. CARRIED.
- Trailer Lot 015-10 Ward/Petryshyn: That the trailer occupants of 634 Railway Avenue SE and 618 Railway Avenue SE be written a letter informing them that their 2009 lot rent and trailer license fees are in arrears and they are to be given until the February, 2010 regular meeting of council to clear the 2009 amounts or their files will be sent to the Town Solicitor for collection of and in addition to the account collection they will be charged all costs of the Town Solicitor for collection action. CARRIED.
- Outstanding Utility Accounts 016-10 Petryshyn/Yates: That approval be given to the addition of the September, 2009 outstanding utility accounts to those properties tax roll accounts on December 31<sup>st</sup>, 2009. CARRIED.
- Outstanding Custom Work 017-10 Ward/Nelson: That approval be given to the addition of unpaid Custom Work Accounts as of December 31<sup>st</sup>, 2009 to those properties tax roll cards. CARRIED.
- Outstanding Business Licenses 018-10 Ward/Yates: That the following outstanding Business Licenses and Penalties receivables be written off as uncollectable: Roadrunner Towing – 2006 Business License: \$75.00, 2006 Penalty: \$17.94, 2007 Business License: \$75.00, 2007 Penalty: \$52.76; Fix Building Products – 2008 Business License: \$200.00, 2008 Penalty: \$34.26; Irwin Lario – 2008 Business License: \$200.00, 2008 Penalty: \$12.25; Dean Doroschuk – Portion of 2008 Business License: \$150.00, 2008 Penalty: \$8.33; Brenda Goodsman – Portion of 2008 Business License: \$150.00, 2008 Penalty: \$6.50. CARRIED.
- 8:46 pm Public Works Foreman John Masko joined the meeting.
- Urban Connector Program 019-10 Petryshyn/Wiwcharuk: That it be acknowledged that the Town of Preeceville is considering joining the Urban Highway Connector Program through the Ministry of Highways and Infrastructure; and as such the Ministry be asked to draw up a draft framework agreement for the Town of Preeceville to take over the operations and maintenance of the Highways that run through the Town for Council to review at their next meeting. CARRIED.

**January 20<sup>th</sup>, 2010**

Councillor Johnny Petryshyn declared a pecuniary interest in the next matter to be discussed and vacated the council chambers.

Sewer Bill	020-10	Ward/Nelson: That the sewer clean out bill from K. Danielson Plumbing and Heating submitted by the property owners of 133 1 <sup>st</sup> Avenue NW be paid for by the Town as it was Town tree roots that caused the sewer problem; and further that the property owner be informed that the shop crew should be contacted to deal with Town tree root sewer problems prior to contacting a plumber in future situations.	CARRIED.
---------------	--------	--	----------

Councillor Johnny Petryshyn was invited back into the council chambers as the matter he had declared a pecuniary interest in, had been dealt with.

Tree Cutting	021-10	Wiwcharuk/Petryshyn: That Sask Power be written a letter informing them that prior to removing any Town owned trees that may potentially interfere with power lines, they are required to obtain Council's approval.	CARRIED.
-----------------	--------	--	----------

Christmas Lights	022-10	Ager/Wiwcharuk: That approval be given for the Public Works Foreman to spend approximately \$2,500 to purchase LED light bulbs to replace the existing light bulb on the Town's Christmas Street Light Decorations and to purchase metal and new garland to repair and replace many of the old decorations.	CARRIED.
---------------------	--------	---	----------

Sask Environment Inspections	023-10	Yates/Petryshyn: That the reports provided by the Saskatchewan Ministry of Environment from their inspections of the Town of Preeceville's Water Treatment Plant and Landfill which show that these two facilities are operating effectively and efficiently and are compliant with all operational requirements, be acknowledged as presented.	CARRIED.
------------------------------------	--------	---	----------

Trade Show	024-10	Yates/Wiwcharuk: That approval be given for Public Works Foreman John Masko and Labourer James Lofthang to attend the Trade Show taking place during the Saskatchewan Urban Municipalities Association's Annual Convention February 2 <sup>nd</sup> , 2010 and further that any cost incurred to attend the event be paid for by the Town.	CARRIED.
---------------	--------	--	----------

Foreman's Report	025-10	Petryshyn/Wiwcharuk: That the Foreman's Report be acknowledged and filed.	CARRIED.
---------------------	--------	---	----------

Accounts	026-10	Petryshyn/Yates: That the accounts listed on the attached "List A – Approved As Paid" dated January 20 <sup>th</sup> , 2010 be approved as paid.	CARRIED.
----------	--------	--	----------

Councillors Brian Yates and Derrick Wiwcharuk declared a pecuniary interest in the next matter to be discussed and vacated the council chambers.

027-10	Nelson/Ward: That the account of Gateway Co-op Ltd in the amount of \$1,896.61 and the account of X-cessories by Kerry in the amount of \$265.33 be approved and paid.	CARRIED.
--------	--	----------

Councillors Brian Yates and Derrick Wiwcharuk were invited back into the council chambers as the matter they had declared a pecuniary interest in, had been dealt with.

028-10	Yates/Nelson: That the accounts listed on the attached "List B – Approved & To Be Paid" and dated January 20 <sup>th</sup> , 2010 be approved and paid.	CARRIED.
--------	---	----------

January 20<sup>th</sup>, 2010

Rockin' @ the River	029-10	Ager/Petryshyn: That as it is now doubtful that the Rockin' @ the River Committee will be able to raise enough money to pay back the the bills that were covered by the Town as well as the loan provided by the Town, these amounts be written off as expenses in 2009. CARRIED.
Financial Activities	030-10	Yates/Nelson: That the draft Statement of Financial Activities – Detailed for the period ending December 31 <sup>st</sup> , 2009, be accepted as presented. CARRIED.
9:30 pm – Public Works Foreman John Masko left the meeting.		
Locum Doctor	031-10	Petryshyn/Wiwcharuk: That the Town owned house located on Parcel T be rented to the Locum Doctor who will be providing medical physician services from the Preeceville & District Integrated Health Care Facility from March 7 <sup>th</sup> to April 30 <sup>th</sup> , 2010 at a rate of \$600 per month including utilities; and further that the Town have the house cleaned prior to the Doctor's arrival. CARRIED.
Arena Board	032-10	Yates/Wiwcharuk: That an amount of \$5,000.00 be paid to the Arena Board as a portion of their 2010 operating grant allotment. CARRIED.
Recreation Director's Report	033-10	Ward/Yates: That the Recreation Director's Report be acknowledged and filed. CARRIED.
Community Development Report	034-10	Petryshyn/Ager: That the Community Development Officer's Report be acknowledged and filed. CARRIED.
UMAAS Membership	035-10	Ward/Nelson: That the Town pay the 2010 Urban Municipal Administrator's Association membership fee, an amount of \$130.00, for Administrator – Lorelei Karcha. CARRIED.
Landfill Report	036-10	Ward/Petryshyn: That the 2009 Landfill Report be acknowledged and filed. CARRIED.
Assessment Changes	037-10	Ward/Nelson: That Lots 7 & 8 of Block 10 Plan 74Y11212 be joined on one tax card effective for the 2010 Assessment as these lots are abutting each other; they are owned by the same person and have a common use. CARRIED.
Newsletter	038-10	Yates/Petryshyn: That the January/February 2010 Newsletter be approved for distribution as presented. CARRIED.
Administrator Report	039-10	Petryshyn/Wiwcharuk: That the Administrator's Report be acknowledged and filed. CARRIED.
2010 Solicitor	040-10	Nelson/Petryshyn: That Peet Law Firm be appointed as the Town Solicitor Firm for 2010. CARRIED.
Bond	041-10	Ager/Nelson: That the Fidelity Bond for the Municipal employees as covered by Aon Reed Stenhouse Inc. through the SUMAssure Insurance Program as a part of the Town's General Insurance Policy, be approved. CARRIED.
In-Camera	042-10	Yates/Ward: That as the next matter to be discussed is personnel related that council move into an in-camera session and ask the audience to leave. Time: 10:00 pm. CARRIED.
	043-10	Ager/Nelson: That council move out of the in-camera session and invite the Audience back into the meeting. Time: 10:15 pm. CARRIED.

January 20<sup>th</sup>, 2010

Employee Compensation 044-10 Nelson/Petryshyn: That the following employee wages and compensations be approved effective January 1<sup>st</sup>, 2010: Judy Blahay – Wages \$12.75 per hour, Ronald Boyle – Wages - \$15.50 per hour, Kyla Robinson – Wages - \$13.39 per hour, Lorelei Karcha –Salary - \$50,762.00 per annum, Marc Kovacs – Wages - \$10.80 per hour, James Lofthang – Wages - \$17.16 per hour, John Masko – Salary - \$42,200.00 per annum, Don Pillipow - Salary – \$46,800.00 per annum, Elaine Simpson – Wages - \$12.25 per hour, Dana Tureski – Salary \$30,000.00 per annum. CARRIED.

Councillors Jim Ward declared a pecuniary interest in the next matter to be discussed and vacated the council chambers.

Caretaker Wages 045-10 Yates/Nelson: That the Caretakers of the Library, Recreation Centre, Legion Hall and Administration Building have their pay increased to \$10.80 per hour effective January 1, 2010. CARRIED.

Councillors Jim Ward was invited back into the council chambers as the matter he had declared a pecuniary interest in, had been dealt with.

Building Permits 046-10 Ward/Ager: That the following building permit be approved as per the conditions stated on the permits: 1) 305 3<sup>rd</sup> Street NW to construct a house addition. CARRIED.

Sanitation Contract 047-10 Ager/Ward: That it be acknowledged that the Town's Sanitation Contract Agreement with John Masko has been increased by \$25.00 per month effective December 2009 as per a phone poll conducted of Council on December 11<sup>th</sup>, 2009 when it became emergent to provide garbage pick up services to Chris' Place Restaurant as they were no longer able to remove their garbage themselves. CARRIED.

Fire Fighter's 048-10 Yates/Nelson: That the Volunteer Fire Fighter's Insurance through the Saskatchewan Urban Municipalities Association be renewed for 2010/2011 and the fee of \$280.50 plus GST be paid. CARRIED.

Regional Library Levy 049-10 Yates/Ager: That the Parkland Regional Library Levy for 2010, a rate of \$9.80 per capita for a total amount of \$10,290.00 be acknowledged and as required, 50% of this amount, \$5,145.00 be paid prior to January 31<sup>st</sup>, 2010. CARRIED.

FCM Membership 050-10 Ward/Petryshyn: That membership in the Federation of Canadian Municipalities be renewed for 2010/2011 and the fee of \$231.25 be paid. CARRIED.

Watershed Association 051-10 Wiwcharuk/Nelson: That the annual membership fee of \$1,000.00 be paid to the Assiniboine Watershed Stewardship Association for 2010. CARRIED.

Wildlife Federation 052-10 Petryshyn/Ager: That a donation of \$25.00 be made to the Preeceville Branch of the Saskatchewan Wildlife Federation for their annual event on Saturday, March 13<sup>th</sup>, 2010. CARRIED.

Snowmobile Club 053-09 Yates/Petryshyn: That the annual donation of \$2,000.00 be made to the Roughriders Snowmobile Club for 2010. CARRIED.

Committee Reports 054-10 Ward/Ager: That the following committee reports be acknowledged: Preeceville Economic Development Committee, Hospital Fundraising Committee, Mushers Rendezvous Committee and the Day Care Committee. CARRIED.

**January 20<sup>th</sup>, 2010**

Corres- 055-10 Wiwcharuk/Nelson: That the correspondence listed below be  
pondence acknowledged and filed:  
-SUMA - Urban Updates  
-FCM Member Advisory  
-SAMA Annual Meeting  
-North East Area Transportation Planning Committee Minutes  
-Filling the Gap Thank you

CARRIED.

Adjourn. 056-10 Yates: That the meeting be adjourned. Time: 10: 40 pm.

CARRIED.

---

MAYOR

---

ADMINISTRATOR